



THE FOLLOWING IS BOARD ACTION FROM THE FEBRUARY 9, 2021 – 22nd DAA BOARD OF DIRECTORS MEETING

CONSENT CALENDAR: January 12, 2021 Board Minutes Approval

VICE PRESIDENT LISA BARKETT motioned to approve the January 12, 2021 Board Meeting Minutes for (see attached). DIRECTOR JOYCE ROWLAND seconded.

President Richard Valdez, Vice President Lisa Barkett, Directors Michael Gelfand, Kathlyn Mead, Don Mosier, Sam Nejabat, Joyce Rowland, Frederick Schenk, and Pierre Sleiman were all in favor and the motion carried.

CERTIFIED TO BE A TRUE COPY:

Carlene Moore
Interim Chief Executive Officer



22nd DISTRICT AGRICULTURAL ASSOCIATION
Board of Directors Meeting
Del Mar Fairgrounds
2260 Jimmy Durante Boulevard
Del Mar, CA 92014
January 12, 2021

MINUTES

The 22nd District Agricultural Association (DAA), Board of Directors met via ZOOM in the Mission Tower Building at the Del Mar Fairgrounds on January 12, 2021 at 1:30 p.m.

OFFICERS PRESENT:

Richard Valdez, President
Carlene Moore, Interim Chief Executive Officer, Secretary-Treasurer

DIRECTORS PRESENT VIA ZOOM

Michael Gelfand, Kathlyn Mead, Don Mosier, Joyce Rowland, Frederick Schenk and Pierre Sleiman

DIRECTORS/OFFICERS ABSENT

Lisa Barkett, Vice President
Sam Nejabat, Director

OTHERS PRESENT

Josh Caplan, Deputy Attorney General (via ZOOM)
Katie Mueller, Business Services Officer – 22nd DAA
Melinda Carmichael, Business Development Officer – 22nd DAA
Donna O'Leary, Executive Assistant - 22nd DAA

CALL TO ORDER

President Richard Valdez called the meeting to order at 1:30 p.m. with a quorum present.

ROLL CALL

Vice President Lisa Barkett and Director Sam Nejabat were not present, both had excused absences.

NOMINATING COMMITTEE – Frederick Schenk, Chair

Election of Officers

Director Frederick Schenk moved to re-elect President Richard Valdez and Vice-President Lisa Barkett to serve for one more year. Director Pierre Sleiman seconded the motion. President Richard Valdez, Directors Michael Gelfand, Kathlyn Mead, Don Mosier, Joyce Rowland, Frederick Schenk and Pierre Sleiman were in favor and the motion carried.

CONSENT CALENDAR

Director Michael Gelfand moved to approve all items on the consent calendar.

- A. Minutes, Regular Meeting, December 8, 2020
- B. 22nd District Agricultural Association (DAA) Contracts Approval (no contracts to approve)

Director Frederick Schenk seconded the motion. President Richard Valdez, Directors Michael Gelfand, Kathlyn Mead, Don Mosier, Joyce Rowland, Frederick Schenk and Pierre Sleiman were in favor and the motion carried.

MANAGEMENT REPORT

CEO's Report

Interim CEO Carlene Moore reported that the COVID-19 testing site hosted by the County for school personnel has ended as they have shifted their resources to vaccine distribution. Staff has expressed interest to them for the fairgrounds to be engaged as a vaccination site. An update will be provided if and when that happens. Work will begin on the sewer and electrical upgrades to the Surf and Turf R.V. Park which was funded through SB-5 grants back in 2019. The project will be completed by the end of 2021. Interim CEO Moore also gave a PowerPoint overview highlighting the activities that the fairgrounds was able to host in 2020.

Employee Recognition

Interim CEO Carlene Moore recognized and thanked Relia Ratcliff and Dennis Robbins for their 20 years of outstanding and dedicated service.

Events Report

Business Development Officer Melinda Carmichael reviewed the events in detail for January and February 2021 on pages 8-9 of the board packet.

Don Diego Scholarship Foundation (DDSF) Report

Executive Director Chana Mannen referred to their monthly scholarship update on page 10 of the Board packet.

COMMITTEE REPORTS

HORSE PARK COMMITTEE – Michael Gelfand, Chair

President Valdez provided an overview of the circumstances that led to putting a pause on horse activities at Horsepark in 2021. President Valdez reiterated that the Board has not made a decision to permanently close Horsepark or to turn Horsepark into any other use. Interim CEO Moore announced that there will be a Horsepark Committee meeting announced in the coming weeks for the public to express their concerns or ideas going forward. Wayne Rosenbaum, the district's environmental attorney, and Ian Adams, environmental consultant, were present to answer questions from the board.

PUBLIC COMMENT

Dale Harvey	Rochelle Putnam
Juls Lorenz	Megan Camaisa
Mark Conley	Gory Hao
Tish Quirk	Lauren Broderson
Kjersti Horals	Carla Echols-Hayes
Iliia Christy	Cindi Mishkin
Josephina Nor Lantzman	Hap Hansen
Carol Clemons	Laura DeMarco
Duncan McIntosh	Shannon Mendez
Jason McArdle	Robin Crabtree
Archie Cox	Kim Marrs
Ali Niforushan	Leigh Ann Kazolas
Nani Luebke	Lisa Ohlund

(Recess: 3:47 p.m. – 3:58 p.m.)

STRATEGIC PLANNING COMMITTEE – Pierre Sleiman, Chair

Director Pierre Sleiman reported that the strategic planning process is moving forward, looking at everything through a different lens that takes into account what has been learned throughout this pandemic. The committee will be looking at long range plans and will invite the community in and keep them updated on those efforts.

PUBLIC COMMENT

Martha Sullivan
Jane Cartmill

FAIR OPERATIONS COMMITTEE – Frederick Schenk, Chair

Committee Report

Director Frederick Schenk announced the dates for the 2021 San Diego County Fair, June 11 through July 4. At this time, it is unclear what the Fair will look like given all the uncertainties around the pandemic. Business Service Officer Katie Mueller reviewed the two potential options for the 2021 San Diego County Fair as listed in the report on pages 11-12 of the Board packet. Staff recommends issuing a refund of all funds currently on deposit for vendors. Recognizing that the 2021 San Diego County Fair is going to be quite different than any fair

preceding it and with the unknown of what vendor opportunities will exist, it is prudent to refund their deposits and allow them to make commitments elsewhere if needed. Throughout the planning phase, the footprint and format will be determined and vendors will be contracted at that time as needed and space allows. Director Frederick Schenk moved to approve staff's recommendation. Director Joyce Rowland seconded. President Richard Valdez, Directors Michael Gelfand, Kathlyn Mead, Don Mosier, Joyce Rowland, Frederick Schenk and Pierre Sleiman were in favor and the motion carried.

DMTC LIAISON/SATELLITE WAGERING COMMITTEE – Richard Valdez, Chair

DMTC Race meet report

President of DMTC, Josh Rubinstein, reported that while the 2020 summer and fall race meets both showed substantial increases in online wagering, DMTC is most proud of their safety record. Mr. Rubinstein also stated that DMTC continues to work with the District on how thoroughbred activity and horse show events can coexist. Director Gelfand asked that a detail report be provided on all horses that were injured at next month's meeting.

PUBLIC COMMENT

Martha Sullivan
Jane Cartmill
Doug O'Neil
Oscar de la Torre

CONTRACTS OVERSIGHT COMMITTEE – Richard Valdez, Chair

Committee Report

President Richard Valdez said there is nothing to report this month.

FOOD & BEVERAGE COMMITTEE – Kathlyn Mead, Chair

Premier P&L Statement – November 2020

General Manager of Premier Food Services, Mark Wiggins, reviewed the November food and beverage report on page 13 of the board packet.

COMMUNITY RELATIONS COMMITTEE – Don Mosier, Co-Chair

Committee Report

Director Don Mosier reported that the committee met and had a brief discussion on both past and future events at the fairgrounds. The committee also decided to move their meeting to another monthly date to minimize impacts on our small staff on Board meeting day while continuing to work with elected officials in our local communities on shared issues and concerns in a timely manner.

SUSTAINABILITY COMMITTEE – Don Mosier, Chair

Alternative Energy Provider Request for Proposal (RFP)

The committee met to review the proposals for the solar system. Dustin Fuller, Supervising Environmental Planner, reported that the two proposals received were nonresponsive to the technical details of the RFP. Notification to the bidders will be provided and staff will work with CCA to revise the technical details of the RFP taking into considerations all of the comments received from those that did bid and those that did not bid in order to issue a new RFP.

FINANCE COMMITTEE – Richard Valdez, Chair

Financial Report

Interim CEO Carlene Moore reviewed the report and the financials on pages 15-18 of the Board packet. Ms. Moore gave an update to the report on funding, CDFA confirmed the funding promised in December is being federal expressed and should be received by the end of the week. In addition, the new accounting software is currently being implemented and will be much more efficient for reporting 2021 financials.

2021 Budget

Tabled until the February Board Meeting.

PUBLIC COMMENT

Martha Sullivan

LEGAL COMMITTEE – Richard Valdez, Chair

President Valdez reported that Attorney General Josh Caplan is still working on a memorandum in response to the City of Del Mar's request to enter into a memorandum of understanding (MOU) regarding affordable housing.

PUBLIC COMMENT – NON-AGENDA ITEMS

Martha Sullivan
Oscar de la Torre

CLOSED EXECUTIVE SESSION

The Board adjourned to Executive Session at 4:58 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 5:28 p.m. President Valdez reported that the Board conferred with and received advice from counsel on the items listed on the closed-session portion of the agenda and have nothing to report.

DIRECTORS REQUESTS & Closing Comments

Board Communication

President Valdez commented on a letter that was included in the Board packet from Adam West who insinuated that the district fails to respond to his public records requests. Interim CEO Moore provided clarification on the quantity and progress of those requests. Attorney General Josh Caplan suggested in order to discuss this topic in more detail it be put on a future Board meeting agenda.

Discussion on setting a Special Meeting in February to award the Midway Operator Contract

After a brief discussion it was agreed to set a Special Board Meeting on February 23 at 1:30 pm to award the Midway Operator contract.

ADJOURNMENT

There being no further business to discuss, Director Frederick Schenk moved to adjourn the meeting, Director Pierre Sleiman seconded, all were in favor and the meeting was adjourned 5:50 p.m.



Carlene Moore
Interim Chief Executive Officer