



Item 3, Consent Calendar, Contract Approval – Standard Agreements 23-022, 23-014A, 23-014B, and 23-014C

Background:

The District’s process to approve competitively solicited opportunities valued over \$100,000 typically involves staff awarding the contract to the winning proposer followed by the Board approving the contract.

The District issued Request For Proposal (RFP) 23-014 for Computerized Ticketing Services on December 7, 2022, which anticipated a timeline that would bring at least one, and up to three, contract(s) for the Board’s approval to the February 13, 2023 meeting. Ultimately, that RFP was canceled and a Rebid RFP was issued on January 24, 2023. This delay pushed the evaluation process later than originally expected, impacting the schedule to bring forward the contract(s) for the winning proposer(s) at this time.

Additionally, at the time that the agenda was posted, it was anticipated that the District would be entering into a contract for midway management services, listed as contract 23-022 Midway Management on the agenda. As it turns out, those services will be fulfilled by persons being hired as temporary employees of the District resulting in there no longer being a contract for Board approval.

Process/Approach:

Under Section 3965 of the Food & Agricultural Code, the Board has the authority to delegate “to its officers or employees any of the powers that are vested in the board” to “manage the affairs” of the District. Section 3965.1 of the Food & Agricultural Code provides, in part, that the Board “may arrange for and conduct, or cause to be conducted, or by contract permit to be conducted, any activity by any individual, institution, corporation, or association upon its property at a time as it may be deemed advisable.” When read together, these sections authorize the Board to delegate to District officers or employees the authority to enter into contracts on behalf of the District.

Recommendation

Staff requests that the Board delegate to the Board President, Joyce Rowland, the authority to enter into at least one, and up to three, contract(s) with the winning proposer(s) under RFP #23-014 Rebid #1 (Computerized Ticketing Services). Any contract approved by Joyce Rowland under this delegation of authority will comply with California law.

Environmental/Coastal Commission Review

None at this time.

Fiscal Impact

None at this time.